

Mary Jones
123 Menlo St
Simi Valley, CA 93063
January 1, 2019

Joe Mirales
President, Scranton Technologies, LLC
5898 Condor Dr., STE 100
Moorpark, CA., 93021-2603 USA

Dear Mr. Mirales,

I am writing to express my interest in the position of UAV Engineer – R&D Technician at Scranton. I am a seasoned and highly skilled Sr. Mechanical Engineering Technician & Associate Engineer with outstanding skills in the areas of hand tools, soldering, and manual machining. I am a highly collaborative and detail-oriented person. In addition, I possess Piloting skills and the ability to obtain a Part 107 license.

My diverse industry experience includes working within aerospace laboratories, medical device manufacturers, water/wastewater treatment system providers, energy system developers/manufacturers, computer peripheral OEMs, and major space and air defense. In working for small companies (e.g., DermaPort, Topanga Underground), large companies (e.g., Raytheon, TRW Space & Defense), and my own consulting firm (FB Marine), I have consistently earned commendations not only for my engineering project work, but also for my strengths in building, developing, and leading top-performing, quality-centered teams.

In addition to my diverse industry experience, I bring a long-standing history of solving challenging problems and designing innovative solutions. I am noted for my ability to streamline assembly time, slash production costs, elevate product quality, and provide advantages in highly competitive markets. I am confident that I can make contributions that will benefit the engineering operations, customers, and bottom line of Scranton Technologies.

I welcome the opportunity to tell you more about my background and explain how I might be a good fit for Alare. Attached is my résumé. I can be reached at 123-234-2345. Thank you for your time, and I look forward to talking!

Sincerely,
Mary Jones